

**SUPPLIER INFORMATION FORM  
SMALL BUSINESS PROGRAM REPRESENTATIONS**

**Company Name** \_\_\_\_\_

**Address** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Is your company:**

- |   |                              |                             |                                     |
|---|------------------------------|-----------------------------|-------------------------------------|
| 1. A small business concern as defined by SBA?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 2. A Woman-Owned, Small Business?                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 3. A certified HUBZone, Small Business?*          | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 4. A small disadvantaged business?                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 5. An 8(a), Small Business?                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 6. An American-Indian Owned Business?             | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 7. A Veteran Owned Small Business?                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |
| 8. Service Disabled Veteran Owned Small Business? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Don't Know |

**Please note if you are a consultant or an independent contractor, the Small Business Administration considers you a sole proprietor and therefore a small business. We request that you register on the SAM website as such and include any and all other categories you may fall under, i.e veteran, disadvantaged, etc.**

\* A 'Yes' answer to HUBZone, requires that your certification be represented in the System for Award Management at [www.SAM.gov](http://www.SAM.gov). A copy of your certification must be attached and returned with this form. In addition, if you claim Alaska Native Corporation (ANC) or Indian Tribe status, provide separate substantiation of that status under the appropriate US Code.

**SAM (System for Award Management) Registration Confirmation**

If your company qualifies as a small business, you must register on the System for Award Management (SAM) website [www.sam.gov](http://www.sam.gov). Your form will not be accepted without this confirmation. Please note the SAM may require you update your profile annually.

I/We have successfully registered on the SAM website. SAM registry expiration date: \_\_\_\_\_

NAICS codes under which your business qualifies: \_\_\_\_\_

*Note: Any firm that has misrepresented its status in the above listed categories in order to obtain a subcontract from Atlas Air / Polar Air Cargo Worldwide, will be subject to the punishments as defined in 115 U.S.C.645 (d) and FAR 52-219-1 (d)(2). In addition, it is your firm's responsibility to notify us of changes in your certification or representation status.*

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name/Title of Authorized Representative

**Note:** For any answer marked "Don't Know" or for free assistance in completing this form and/or applying for certification, please contact either the Atlas Small Business Liaison Officer, or your local Procurement Technical Assistance Center (PTAC). Go to the website: <http://www.sba.gov/content/procurement-technical-assistance-centers-ptacs>.

Please return this form:  
By fax to 914-697-5080  
By email to [janet.banzon@atlasair.com](mailto:janet.banzon@atlasair.com)  
or by mail attn:

Janet Banzon  
Small Business Liaison Officer, Procurement Dept.  
Atlas Air Worldwide Holdings, Inc.  
2000 Westchester Avenue  
Purchase, NY 10577-2543

## Definitions

1. **NAIC- North American Industry Classification Code** – A classification code that represents the primary product or service of company. Determine by reviewing following web site: <http://www.census.gov/epcd/www/naics.html>
2. **Small Business Concern (Self-Certification)** A business concern eligible for assistance from SBA as a small business is one that is organized for profit, with a place of business located in the United States. It must operate primarily within the United States or make a significant contribution to the U.S. economy through payment of taxes or use of American products, materials or labor. Together with its affiliates, it must meet the numerical size standards as defined in the Small Business Size Regulations, 13 CFR 121.  
<http://www.sbaonline.sba.gov/ContractingOpportunities/officials/size/index.html>
3. **Woman-Owned Small Business (Self-Certification)** A business that meets the following criteria: (a) Is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and (b) Whose management and daily business operations are controlled by one or more women.  
<http://www.sba.gov/about-offices-content/1/2895>
4. **HUBZone—Historically Underutilized Business Zone (SBA Certification Required)** To qualify as a HUBZone small business concern the firm must be: (a) Small; (b) Located in a "historically underutilized business zone" (HUBZone); (c) Owned and controlled by one or more U.S. Citizens; and, (d) One that at least 35 percent of its employees reside in a HUBZone.  
<https://www.sba.gov/hubzone>
5. **Small Disadvantaged Business (Self-Certification)** A SDB must be at least 51 percent owned and controlled by a socially and economically disadvantaged individual or individuals. African Americans, Hispanic Americans, Asian Pacific Americans, Subcontinent Asian Americans, and Native Americans are presumed to qualify. Other individuals can qualify if they show by a preponderance of evidence that they are disadvantaged. All individuals must have a net worth of less than \$750,000, excluding the equity of the business and primary residence. Successful applicants must also meet applicable size standards for small businesses in their industry. <http://www.sba.gov/aboutsba/sbaprograms/sdb/index.html>
6. **8(a) Business (SBA Certification Required)** To qualify for the 8(a) Program a firm must: (a) Be a small business, (b) Be unconditionally owned and controlled by one or more socially and economically disadvantaged individuals who are of good character and citizens of the United States; (c) Demonstrate potential for success. Also, the individual's net worth, after excluding the individual's equity in the firm and the equity in the primary residence, may not exceed \$250,000.  
<http://www.sba.gov/aboutsba/sbaprograms/8abd/index.html>
7. **American-Indian Owned Business (Self-Certification)** Refers to any business owner who is a member of any Indian tribe, band, group, pueblo, or community which is recognized by the Federal Government as eligible for services from the Bureau of Indian Affairs (BIA) in accordance with 25 U.S.C. 1452(c) and any "Native" as defined in the Alaska Native Claims Settlement Act (43 U.S.C. 1601). That same person must have 51 percent or more ownership in the firm, as well as daily control of the firm's management decisions. <http://www.sba.gov/about-offices-content/1/2960>
8. **Veteran-Owned Small Business (Self-Certification)** A small business concern where: (A) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and (B) The management and daily business operations of which are controlled by one or more veterans. According to 38 U.S.C. 101 (2), "veteran" is defined as "a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable." *Self-Certification*  
<http://www.sba.gov/aboutsba/sbaprograms/ovbd/index.html>
9. **Service Disabled Veteran-Owned Small Business (Self-Certification)** A small business concern where: (A) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and (B) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran. A service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16). From U.S.C. 101 (16), the phrase service connected (in terms of service disabled) means: "with respect to disability or death, that such disability was incurred or aggravated, or that the death resulted from a disability incurred or aggravated, in line of duty in the active military, naval, or air service." <http://www.sba.gov/sdvosb>
10. **SAM (System for Award Management)**  
What is SAM? The System for Award Management (SAM) is a central location where companies can submit their business information. The information is added to a vendor database of government contractors. Although this site was designed for use by the Department of Defense and other federal agencies looking to provide opportunities to small businesses, it is also a wonderful opportunity for other large businesses (such as AAWW) to find small businesses like yours. [www.sam.gov](http://www.sam.gov)